



## Emerging Need Grant Guidelines

### Summary & Deadlines

The Benton Community Foundation Emerging Need Grant program provides timely funding to organizations with urgent funding needs in Benton County, Oregon. These needs arise due to unforeseen events or circumstances and have or will significantly impact or interrupt services.

Emerging Need Grants are accepted on a rolling basis. Applications received by the 15<sup>th</sup> of the month will be reviewed for funding the 1<sup>st</sup> of the following month. Organizations may receive funding once per calendar year.

### Grant Eligibility

This grant is intended to fill a gap within organizations, specifically for emerging or emergency needs within an organization. Eligible applicants are 501(c)3, public sector organizations, or religious organizations serving Benton County, Oregon. Organizations cannot use a fiscal sponsorship to meet the 501(c)3 status. Grant requests must align with BCF's priority areas.

Examples of potentially funded request:

- Training for staff that was not previously in the budget.
- Help to reach a match goal.
- A new program that is developed in response to an emerging community need.
- Additional program expenses (such as additional food costs because you are serving more people than originally anticipated).
- New equipment to increase the program's capacity or to replace equipment that has failed and is urgently needed.

### Grant Amount

Emerging Need Grant requests can be made up to \$3,000.

### Restrictions

While BCF remains flexible in considering emerging or urgent needs, grants will not typically be awarded for:

- Routine operational costs of projects, programs, and organizations including updating technology.
- A request that is the same as the community grant request.
- Personnel and/or administrative/overhead costs.
- General Operation expenses.
- Meeting budget shortfalls.
- Capital or operational debt reduction.
- Any political campaign or to support the attempts to influence legislative issues of a governmental body.

- Providing direct financial assistance to individuals.

#### Applying for an Emerging Need Grant

To apply, organizations must complete an online Emerging Need grant application, which is available through the grant portal. Please visit [www.bcfgives.org](http://www.bcfgives.org) to access the portal. No hard copies or emailed copies will be accepted. Please contact Brittany Kennedy, Director of Grants and Programs, at [brittany@bcfgives.org](mailto:brittany@bcfgives.org) or 541.753.1603 with questions or to discuss eligibility.